

ORDER TO ADVERTISE

PURSUANT to the Order of the Board of Supervisors of Tunica County, Mississippi, notice is hereby given that said Board will receive sealed bids until **10:00 o'clock a.m., Wednesday, December 1, 2021** in the Board of Supervisors Room at the Tunica County Courthouse in the said county in the Town of Tunica, Mississippi for the following services:

Tunica County Sheriff's Office

NEW ROOF

5126 Old Mhoon Landing Road
Tunica, Mississippi 38676

as per specifications on file at the office of the Tunica County Chancery Clerk. Specifications and bid forms for this item may be obtained from the undersigned or the Central Road Department of the County and each bid shall be submitted in a sealed envelope marked **"Bid for Item ____"**. The Tunica County Board of Supervisors reserves the right to reject any and all bids.

This the 1st day of December, 2021

Rechelle Siggers, Clerk of the Board of Supervisors
Tunica County, Mississippi

THUS ORDERED this the 1st day of December, 2021

Mckinley Daley, President
Tunica County Board of Supervisors

Advertisement Date:

10 November 2021

17 November 2021

Bid Date:

1 December 2021-10:00 a.m.

DATE: Wednesday, November 10, 2021

TO: All Prospective Bidders

FROM: Joe E. Hawkins, Road Manager

SUBJECT: **BID FOR NEW ROOF**
(Tunica County Sheriff's Office)

This memo is to inform you of the mailing procedures for your bids. Please use the following information when filing your bid.

Mailing Address: Tunica County Chancery Clerk
Attn: Rechelle Siggers
P.O. Box 217
Tunica, MS 38676

Please mark bid in the **BOTTOM LEFT-HAND CORNER** of envelope on one line the particular item number(s) (*located beside each item on the bid sheet*) being bid and on the second line the Date and Time of bid opening (see below); Bids must be sealed, properly marked, and received before **10:00 a.m. on Wednesday December 1, 2021** by the Chancery Clerk's office. Please include in envelope two (2) copies of bid.

SAMPLE ENVELOPE:

Company Name	Stamp
Address	
City, State Zip	
	Tunica County Chancery Clerk
	Attn: Rechelle Siggers
	P.O. Box 217
	Tunica, MS 38676
Bid: "TCSO New Roof"	
Bid Date/Time: Wednesday, December 1, 2021– 10:00 a.m.	

This information is essential in receiving and opening of the bids. If you have any questions, please call Joe E. Hawkins, Monday thru Thursday between the hours of 7:00 a.m. – 5:00 p.m. at (662)363-1294.

INSTRUCTIONS TO BIDDERS

The Tunica County Board of Supervisors will be accepting sealed bids for the Removal and Installation of New Roof for the Tunica County Sheriff's Office, **Wednesday, December 1, 2021 until 10:00 o'clock a.m.** in the Board of Supervisors Room located in the Tunica County Courthouse, 1300 School Street, Tunica, MS. The board reserves the right to accept or reject any or all bids received based on bid price.

All Bids must be in accordance with the specifications on file with the County of Tunica, 1300 School Street, Tunica, Mississippi 38676. These specifications are approximate, equivalent and may be substituted. Any variations must be noted and explained on a separate letterhead, along with the signature of Company representative. Any bids received after the published date, *December 1, 2021, 10:00am*, will not be opened or reviewed.

Bids will be opened and (unless obviously non-responsive) read aloud publicly as indicated in the Invitation to Bid. *The Board has the right to determine the lowest and best bid and reject any and all bids received.* An abstract of the amounts of the Base Bids will be made available after the opening of Bids and Tunica County Board of Supervisors (*"the Board's"*) acceptance and approval and in accordance with the bidding procedures of the State of MS Purchasing Law.

The Board may conduct an inspection as the Board deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of the Bidder's proposed Subcontractors, Suppliers and other persons and organizations to do the Work in accordance with the Contract Documents to OWNER's satisfaction within the prescribed time. All Bids will be taken under advisement by the Board until approved at which time, Bidders will be notified of the award status.

GENERAL CONDITIONS:

1. All bids shall be sealed and marked clearly in the lower left-hand corner of envelope **BID: TCSO New Roof**
2. Bids must be on file and legally accepted by the Clerk of the Tunica County Board of Supervisors no later than the captioned time and date above.

3. The Tunica County Board of Supervisors shall reserve the right to accept or reject any or all bids received.
4. Upon commencement, while work is being performed, and completion, the roof will be inspected to ensure the Contractor's adherence to the Codes and Regulations consistent with the nature of the project or work performed, for both the local authorities and the State of Mississippi.
5. The Contractor shall inspect the existing insulation and wood blocking for damage and replace.
6. The Contractor shall provide a 15-Yr No Dollar Limit (NDL) warranty, and bidder shall issue, upon completion, a two (2) year Contractor's warranty.
7. The Contractor shall provide all labor, material, and equipment to restore existing roof and prepare existing roof to receive new roofing material.
8. Bidder must be licensed and bonded and shall furnish with his proposal a bid bond equal to at least five (5%) percent in a specifically stated amount. The Bond shall be made payable to: Tunica County Board of Supervisors. The Bond shall guarantee that the Contractor will not withdraw his bid for a period of thirty (30) calendar days from the date of the receipt of the bid; it shall further guarantee that the Contractor will, if notified with a Thirty (30) day period, enter into a contract with the Tunica County Board of Supervisors to perform the work as agreed to and set forth in the contract. If the successful bidder defaults in executing the contract or in furnishing the Tunica County Board of Supervisors a protective bond, his bond will become the property of the Board.
9. The contract, if awarded will be a stipulated sum basis and both performance and payment bond will be required in an amount equal to 100% of contract price.
10. The bidder, before submitting a bid on this proposal, is assumed to have visited the site the Tunica County Sheriff's Department building for the purpose of observing first hand any conditions relevant to the completion of the work. No consideration will be given any claim based on lack of knowledge of existing conditions, except where contract documents make

definite provision for adjustment of cost or extension of time due to existing conditions not readily foreseeable.

11. Payment for services rendered will be paid out upon completion and final inspection of project, not less than 10 working days after the first Monday's board meeting of the month -for all invoice submitted by the 20th of each month.
12. Due to the current pandemic, shortage of material all bidders should provide the estimated start date.
13. No work will be performed if there is a 30% or greater precipitation forecasted. No work will be performed for the day if there is precipitation present at 0700 a.m. No work will be performed if the wind speed is 15 MHP or greater. No work will be performed if the temperature is below the manufacturer's recommended installation temperatures.
14. All questions for said services may be directed to the Tunica County Road Manger/Maintenance Director, Joe E. Hawkins at (662)363-1294 or by email at: joe.hawkins@tunicagov.com.

BID SPECIFICATIONS

The roof consist of the following: (Indicate Yes/No, Offered)

The New Roof Should Consist of the Following: (Please Indicate Yes/No, Offered)	Y	N	Offered
Inspect existing insulation and wood blocking for damage and replace	<input type="checkbox"/>	<input type="checkbox"/>	_____
Apply two (2") inches of polyisocyanurate insulation board (ISO) to deck with plates and screws	<input type="checkbox"/>	<input type="checkbox"/>	_____
Install Duro-Last 50 mil Duro-Tuff single ply, heat-weld Polyvinyl Chloride (PVC) membrane with plates and screws according to manufacturer's specifications. Run material	<input type="checkbox"/>	<input type="checkbox"/>	_____
Install all new flashing at penetrations using manufacturer's installation instructions and approved details.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Install new 24-GA, Kynar metal counter flashing at existing locations. Install new 24-GA Galvanized RTU metal at existing locations.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Install new roof drains where needed to prevent any ponding.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Remove, haul away and dispose of debris generated by this project and leave job site clean.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Manufacturer's 15 Yr Labor and Material Warranty	<input type="checkbox"/>	<input type="checkbox"/>	_____
	<input type="checkbox"/>	<input type="checkbox"/>	_____

Company Name

Address

City St Zip

Phone Fax

Mississippi License Number

Company Representative
(Printed Name)

Company Representative Signature

Date

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